

Cohocton Public Library Board Meeting Agenda

Monday, August 17th at 4:00 PM

Location: Cohocton Public Library

1. Call to Order
2. Changes to the Agenda
3. Financial Report
4. Approval of June's Meeting Minutes
5. Approval of July's Director's Report

Old Business

- A. Flooring update

New Business

- A. STLS Presentation by Erika Jenns
- B. C. of D. Expiration
- C. Art Gallery & Partnership

Trustee Concerns

Adjourn Meeting

Cohocton Public Library Board Minutes
June 15, 2026

Meeting called to order by President Jim Feely at 4:07 pm

Present: Molly Wilkinson, Pam Vogt, Carol VanNorman, Sandy Shaffer, Kathy Krivitza, Barb Storms, Jim Feely, Clair Davis (guest)

Changes to the agenda: Add new business - Fill open Trustee position

Financial report given by Kathy Krivitza.

May balance: \$72,529.63

Paid Family Leave: \$15,800.35

Capital Fund Money Market: \$118,391.08; interest: \$18.81

C of D's: \$183,022.51

Motion to approve financial report made by Carol, seconded by Sandy; all in favor.

Motion to approve May meeting minutes made by Kathy, seconded by Pam; all in favor.

Director's report given by Molly Wilkinson - refer to attached May report.

The genealogy program and family bingo were big successes. Drawing programs through the NYSCA grant are scheduled in June. Summer learning events are scheduled for July.

Motion to approve director's report made by Jim, seconded by Carol; all in favor.

Old Business:

- a. Free Pantry: Received message from Don Eck that we can do what we want with the food pantry box. The plan is to use it for a free book library. Molly will post a notice about the community food pantry on the box as it will no longer be used for food items.
- b. Flooring update: Plan to remove the stage and stall the new carpeting the second week in August.

New Business:

- a. Trustee Interest Form and New Trustee Orientation: Molly created a form for people to fill out if they are interested in being a Trustee. She also created a binder for new Trustees that includes the handbook, basic information, policies and web site links.
- b. Sandy's term: Sandy's Trustee term expires June 30. She is agreeable to serve as a Trustee for another five years, from July 2026 to June 2031.
Vote: Jim - Yes; Carol - Yes; Pam - Yes; Sandy - Yes; Kathy - Yes; Barb - Yes
- c. Fill open Trustee Position: Clair Davis was welcomed as a guest and asked if she would like to be a Board Trustee. Duties of the Board were reviewed. She agreed to be a Trustee. She will fill the open slot July 2024 to June 2029.

Vote: Jim - Yes; Carol - Yes; Pam - Yes; Sandy - Yes; Kathy - Yes; Barb - Yes

Trustee Concerns: None

Respectfully submitted,

Barbara Storms, Secretary

Statistics July (June)

Circulation- 672(655)

Patrons-483(431)

Computer Sessions-55(48)

Patron Registrations-10(1)

Digital collection:

Magazines- 18(22)

Audiobooks/E-Books-
60(57)

Holds Provided- 225(207)

Holds Received- 105(82)

Items Added- 92(53)

Programs July (June)

Bone Builders- 46(45)

Book Club- 9(10)

Library Little Ones- n/a(149)

Creative Community- n/a(5)

Take & Makes- n/a(18)

Teen Time- n/a(3)

Patchwork Neighbors n/a(3)

Sit Stay Read! n/a(3)

Storytime n/a(2)

Mahjong 18(27)

Studio Art n/a(1)

Jewelry design- 7

Summer stats attached

July Notes:

Summer Learning went great! We heard lots of great feedback and had good turnouts for many of the programs. Standouts include Fur, Feather, & Scales, the Foam Party, and all the children's programs. We did not have the greatest turnout for the sign-up party this year. Going forward next year, I would like to hold our biggest program (like the foam party) as our first event of the summer. Many attendees at the foam party were people we do not typically see at the library, and there was lots of interest in programming at the library. Unfortunately, by then, summer learning was over, so they missed the chance to attend what was offered. By moving it to the start of the summer we will hopefully be able to get more people into programming of all ages.

We had many patrons register for Summer Reading and take logs but had few returned at the end. We will be brainstorming for next year how to get those numbers up.

The 4 week timeline seemed to work well and it gave us time to have things fully prepped and ready as well as give us down time after the fact.

We received donations for summer learning from multiple organizations to supplement the budget and allow for bigger programs. Thank you letters including a few photos from the events were sent out this week to all donors. Photos from throughout Summer Learning were shared on Facebook and were well received.

August Plans:

Final summer statistics will be turned into STLS for state reporting. The CERP will be finalized and sent in this month. We will also hopefully be able to schedule CPR training for staff and any interested trustees for September or October.

Most regular programs are on hold until the second half of August and September to accommodate for construction in the community room. Creative Community is changing to be once a month due to low attendance.

Summer Learning Program Statistics

Passive Programs	
Dino ID	25
Dino Code Discovery	11
Hunt for Giggle-Saurus	12
I-Spy Jurassic Jungle	12

Children 0-5	
Sensory Fossil Dig	35
Dino Excavation	36
Fizzy Eggs	26
Dino Disco	30

Youth 6-11	
Dino-lympics	7
Dino-Rama	5
Embryo Eggs	6
Pasta Paleontology	4

YA 12-18	
Adopt a Dino	3
3D Dino Puzzles	3
Minute to Win it	3
Jurassic World	0

All Ages	
Summer Reading Sign Up Party	23
Fur, Feathers & Scales	42
Night at the Museum	0
Foam Party	85

Registrations for Summer Reading	
Children 0-5	27
Youth 6-11	23
Young Adult 12-18	6
Adult	23