

Cohocton Public Library Board Minutes  
March 16, 2026

Meeting called to order by Vice-President Sandy Shaffer at 4:04 pm

Present: Molly Wilkinson, Sandy Shaffer, Carol VanNorman, Pam Vogt, Kathy Krivitza, Barb Storms

Changes to the agenda: None

Financial report given by Kathy Krivitza. The C of D that matured in January was rolled over into a 7 month C of D at 3.25%. A new C of D was opened from the operating account of \$100,000.00 for 7 months at 3.25%.

January balance: \$132,191.76; balance with outstanding checks: \$133,736.52  
February balance: \$107,106.64; balance with outstanding checks: \$109,168.15  
Paid Family Leave: \$15,800.35  
January Capital Fund Money Market: \$118,313.91; interest: \$19.44  
February Capital Fund Money Market: \$118,332.07; interest: \$18.16  
C of D's: \$183,022.51

Motion to approve financial report made by Barb, seconded by Carol; all in favor.

Motion to approve January meeting minutes made by Pam, seconded by Sandy; all in favor.

Director's report given by Molly Wilkinson - refer to attached January/February report. Both months had new programs with good turnout. The non-profit Roc Dog brings therapy and service dogs and we would like them back on a regular basis. Molly is working with the American Heart Association to have a Cardiac Emergency Response plan at the library. A sewing group has started to sew quilts for donation to Noyes cancer patients. Molly plans to set up volunteer day to get help moving shelves and other items upstairs. Motion to approve director's report made by Kathy, seconded by Pam; all in favor.

Old Business:

- a. Maintenance update- Roof, Automatic Door, HVAC: Roof has not been repaired and Molly reached out to Proctor Enterprises last week to have it done. The automatic door opened again by itself when the library was closed during severe cold temperatures, which resulted in frozen water lines in the community room bathrooms and the kitchen. These have been fixed. They reached out to Stanley Technologies and they found nothing wrong and suggested checking the electrical parts. In the meantime, the automatic feature is turned off. Molly reports the mini-splits in the HVAC unit were making a rattling noise. Fallbrook Heating and Cooling has made the repairs which are covered under the warranty for 1 year. Molly reports the community floor continues to break up in places and poses a safety hazard. She would like to have carpeting installed and will check prices.

Jim Feely arrived at the meeting at 4:25 pm and took over as president.

- b. Retirement Options: Molly reports the Paychex representative will see if he could get a lower rate. She will also discuss other options with Brian and ask her employees how many are interested in this program.

New Business:

- a. Annual report to the Community: Molly provided copies of this year's report. It will be mailed to Cohocton village residents, put on the library website and taken to the school budget vote.
- b. Annual Report to the State: The form is not available yet since it needs to be sent to a new site and the deadline has been extended.
- c. 2027 Budget letter: The library is requesting a 3.6% increase due to increased maintenance costs, including 25% higher NYSEG rates. Motion to approve the letter made by Kathy, seconded by Carol; all in favor.
- d. 5-Year strategic plan: This is part of the minimum standards and needs to be completed this year. Molly created a survey that will be mailed out with the annual report to the community and it will be available at the school budget vote.
- e. Cleaner: The new cleaner is paid \$250/ week which is a lot more than what is budgeted. Molly reports our insurance would cover the cleaner and we could pay them \$18-20 / hour for 2 hours a week. This would cost us just over \$5000.00/ year instead of \$13,000 we would pay the current cleaner. Molly will contact those that were interested when it was posted last and they did not have insurance. If they are not interested, the job will be posted. The board agrees.

Trustee Concerns. Jim asked about the annual spring training program that is usually held in Corning. This would meet our required trustee training.

Motion to adjourn the meeting made by Sandy, seconded by Jim as so done at 5:29 pm.

Respectfully submitted,  
Barbara Storms, Secretary