

Cohocton Public Library Board Minutes
January 20, 2026

Meeting called to order by President Jim Feely at 4:02 pm

Present: Molly Wilkinson, Jim Feely, Sandy Shaffer, Carol VanNorman, Kathy Krivitza, Pam Vogt, Barb Storms

Changes to the agenda: None

Financial report given by Kathy Krivitza.

December balance: \$243,535.52; balance with outstanding checks: \$243,585.92

Paid Family Leave: \$15,800.35

Capital Fund Money Market: \$118,291.47; interest: \$21.39

C of D's: \$81,183.09

Motion to approve financial report made by Carol, seconded by Pam; all in favor.

Motion to approve December meeting minutes made by Kathy, seconded by Sandy; all in favor.

Director's report given by Molly Wilkinson - refer to attached December report.

There were five new programs. The door mat was the most popular. The tax cap will be filed in February and may need to be increased since building maintenance has not been maintained and these costs need to be included in the budget. Molly would like a sub-committee to develop a required 5-year plan. Jim agreed to lead it and Kathy will be a member. They will look for additional outside resources to help them.

Motion to approve director's report made by Carol, seconded by Sandy; all in favor.

Old Business:

- a. C.D. Renewal: Kathy contacted the bank for renewal rates. The Board agreed to roll it over into a 7-month CD at 3.25%.
- b. Roof Issues: Proctor Enterprises have been contacted and they will fix the roof since it is covered under warranty. Asa Towner did a temporary fix until that can be done.

New Business:

- a. Retirement Option presented by Paychex: Matt Blahnik discussed benefits where employees can invest their money in a 401k and the library can match those funds to a certain percentage. He discussed costs involved. Molly will contact Brian for other investment options for employees.
- b. Officer Elections:
President: Carol nominates Jim, seconded by Barb; Jim agrees
Vote: Kathy - Yes; Carol - Yes; Sandy - Yes; Jim - Yes; Pam - Yes; Barb - Yes
Vice-President: Kathy nominates Sandy, seconded by Barb; Sandy agrees
Vote: Kathy - Yes; Carol - Yes; Sandy - Yes; Jim - Yes; Pam - Yes; Barb - Yes

Secretary: Kathy nominates Barb, seconded by Carol; Barb agrees

Vote: Kathy - Yes; Carol - Yes; Sandy - Yes; Jim - Yes; Pam - Yes; Barb - Yes

Treasurer: Barb nominates Kathy, seconded by Sandy; Kathy agrees

Vote: Kathy - Yes; Carol - Yes; Sandy - Yes; Jim - Yes; Pam - Yes; Barb - Yes

- c. Cleaner Quote: Molly posted a cleaning position and received one quote that was from an insured company. Fresh Family Cleaning is owned by Gariella Howdysshell. They will provide all needed supplies. Kathy made a motion to approve cleaner, seconded by Pam; all in favor.
- d. Automatic Door Concerns: The door opened automatically and did not close a couple times. Stanley Technologies was called and they did not find anything wrong with the door. They installed a switch on the outside with a key so the door can be locked from both sides.

Trustee concerns: None

Motion to adjourn the meeting made by Sandy, seconded by Kathy and so done at 5:32 pm.

Respectfully submitted,
Barbara Storms, Secretary