

Cohocton Public Library  
November 17, 2025

Meeting called to order by President Jim Feely at 4:05 pm

Present: Jim Feely, Molly Wilkinson, Kathy Krivitza, Sandy Shaffer, Barb Storms, Pam Vogt, Carol VanNorman

Changes to the agenda: Add approval of salary raises under old business.

Financial report given by Kathy Krivitza. Next month we should discuss what will be done with the CD that matures in January.

October balance: \$86,008.26; balance with outstanding checks: \$97,347.48

Paid Family Leave: \$15,800.35

Capital Fund Money Market: \$127,098.82; interest \$21.58

C of D's: \$81,183.09

Motion to approve financial report made by Carol, seconded by Sandy; all in favor.

Motion to approve October meeting minutes made by Jim, seconded by Kathy; all in favor.

Director's report given by Molly Wilkinson - refer to attached October report.

Jewelry art class was successful. Teen time had good attendance and the haunted house went well. Finger Lakes Gives is a new fund raising event in November.

Motion to approve director's report made by Pam, seconded by Kathy; all in favor.

Old Business:

- a. 2026 Budget Vote: Proposed budget was discussed. Motion to approve the budget made by Kathy, seconded by Sandy; all in favor.
- b. Community Room Use Vote: Policy reviewed and changes were made. Motion to accept policy with changes made by Carol, seconded by Pam; all in favor.
- c. Salary Raises; Molly recommended salary raises:
  - Director: \$21.00 to \$22.00; approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes
  - Assistant to the Director: \$18.00 to \$18.60; approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes
  - Bookkeeper: \$17.00 to \$18.60; approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes
  - Program Coordinator: \$17.00 to \$17.60; approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes
  - Library Assistant: \$15.50 to \$16.50; approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes
  - Library Page: \$15.50 to \$16.00 (minimum wage); approved by Board  
Vote: Pam - Yes; Carol - Yes; Jim - Yes; Sandy - Yes, Kathy - Yes; Barb - Yes

New Business:

- a. Personnel Policy: Currently only the director and assistant to the director get paid for holidays and snow days when scheduled to work. Molly would like all employees to receive this benefit. Jim made a motion to approve that all employees get paid if one of the approved paid holidays or snow days falls on their regular scheduled day not to exceed their scheduled hours. This change will be made in the policy for review next meeting.
- b. Staff Leave: Dana may be taking Paid Family Leave within the next couple of months. All programs will continue in her absence.

Trustee Concerns: Jim commented on the good job that was done on the haunted house at Halloween.

Motion to adjourn the meeting made by Barb, seconded by Kathy and so done at 5:12 pm

Respectively submitted,  
Barbara Storms, Secretary