

Cohocton Public Library Board Minutes  
December 15, 2025

Meeting called to order by Vice-President Sandy Shaffer at 4:10 pm.

Present: Molly Wilkinson, Sandy Shaffer, Carol VanNorman, Kathy Krivitz, Pam Vogt, Barb Storms

Absent: Jim Feely

Changes to the agenda: None

Financial report given by Kathy Krivitz.

November balance: \$254,167.74; balance with outstanding checks: \$256,083.16

Paid Family Leave: \$15,800.35

Capital Fund Money Market: \$118,270.08; interest \$19.16

C of D's: \$81,183.09

Motion to approve financial report made by Pam, seconded by Barb; all in favor.

Motion to approve November meeting minutes made by Pam, seconded by Kathy; all in favor.

Director's report given by Molly Wilkinson - refer to attached November report.

Soap making class by Winterberry Homestead was very popular. Furnace construction is completed. The library policy manual is up-to-date and posted online. Molly has applied for the 2026 Community Arts grant for 5 artists and 8 classes.

Motion to approve the director's report made by Carol, seconded by Sandy; all in favor.

Old Business:

- a. Personnel Policy Revision Vote: Policy discussed and approved by the Board.  
Vote: Carol - Yes; Sandy - Yes; Kathy - Yes; Pam - Yes; Barb - Yes

New Business:

- a. C.D. Renewal: Board recommends short renewal when it matures. Kathy will check interest rates for the next meeting.
- b. Sexual Harassment Prevention Training: This was completed by all present.
- c. 2026 Scheduler/ Trustee Contact Sheet: This was given to all Board members.
- d. Building Conditions Study: Copies were given to all Board Members. The main concern is the basement due to mold and old wiring not in use. Issues with water are from the parking lot which is owned by the town/ village. Molly will discuss this issue with them. Molly recommends a sub-committee to break it down and build into the 5-year plan.
- e. Roof issues: The roof leaks in places. Molly will contact Proctor Enterprises, the company that installed the roof, for repairs.

Trustee Concerns: Carol reports a bone builder member had difficulty opening the front door for a class. This door has since been treated to correct the problem and this person was informed to use the back door if problems continue. No issues have been reported by other people that need to use a key to unlock the door.

Kathy reports someone asked her about recognizing a person that was involved in the library in the past. This was discussed by the Board and the many people that have contributed to the library.

Motion to adjourn the library made by Barb, seconded by Kathy and so done at 5:16 pm.

Respectfully submitted,  
Barbara Storms, Secretary