Cohocton Public Library Board Minutes
October 20, 2025

Meeting called to order by President Jim Feely at 4:02 pm
Present: Jim Feely, Molly Wilkinson, Pam Vogt, Kathy Krivitza, Barb Storms, Clair Davis (guest)
Absent: Carol VanNorman

Changes to the agenda: None

Financial report given by Kathy Krivitza.

September balance: $112,374.15; balance with outstanding checks: $112,970.03
Paid Family Leave: $15,800.35
Capital Fund Money Market: $127,077.24; interest $22.28
C of D's: $81,183.09

Motion to approve financial report made by Sandy, seconded by Pam; all in favor.

Motion to approve September meeting minutes made by Jim, seconded by Kathy; all in favor.

Director's report given by Molly Wilkinson - refer to attached September report.
She reports they are back to regular programming. She held a staff meeting and reviewed policies and updates. Jewelry Design classes have started which are funded through the ARTS grant. Molly was awarded a NYLA scholarship and will attend the conference in November.
Motion to approve the director's report made by Kathy, seconded by Barb; all in favor.

Old Business:

a. Insurance Renewal: Jim called the insurance company and he feels the policy is okay for our needs. The increase in coverage is due to the increased value of the building. Kathy suggested we look at ways to get refunds on the policy. Jim made a motion to approve policy as is, seconded by Kathy; all in favor.
b. Code of Conduct Policy Vote: Revised policy reviewed by Board and recommended approval. Vote: Pam - Yes; Kathy - Yes; Sandy - Yes, Jim - Yes, Barb - Yes
c. Patron Behavior Recap: Molly reports she discussed this at a staff meeting. Staff need to be consistent in enforcing policies. Molly has made contact with other libraries on computer use for information. This patron's suspension ends 10/22. Policies will need to be reviewed with the patron before returning to the library.

New Business:

a. Incident Report: Molly presented a form to the Board. It is to be used by all staff to report incidences, as needed. Motion to adopt form made by Jim, seconded by Sandy.
Vote: Pam - Yes; Kathy - Yes; Sandy - Yes, Jim - Yes, Barb - Yes
b. 2026 Draft Budget review: Molly presented proposed 2026 budget. It was tabled until next month so the Board can review it and vote next month.
c. Community Room Reservation/Use: Molly presented a draft copy and was tabled until next month.

Trustee Concerns: Jim commented on the nice job the library did on the float for the festival and representation for the library. Thanks went to Clair Davis for all the volunteer time and work she has done at the library.

Motion to adjourn the meeting made by Barb, seconded by Pam and so done at 5:33 pm.

Respectively submitted,
Barbara Storms, Secretary