

Cohocton Public Library Board Minutes
September 15, 2025

Meeting called to order by President Jim Feely at 4:03 pm.

Present: Jim Feely, Molly Wilkinson, Carol VanNorman, Kathy Krivitza, Pam Vogt, Barb Storms, Sandy Shaffer, Clair Davis (guest)

Changes to the agenda: Add Fall Festival under new business

Financial report given by Kathy Krivitza. She has been unable to connect digitally to the money market account. She has been in contact with the bank and we are not being charged the \$5 fee to receive the paper statement.

August balance: \$136,093.23; balance with outstanding check: \$136,239.18

Paid Family Leave: \$15,800.35

Capital Fund Money Market: \$127,054.96; interest: \$20.10

C of D: \$81,183.09

Motion to approve financial report made by Pam, seconded by Carol; all in favor,

Motion to approve August meeting minutes made by Kathy, seconded by Jim; all in favor.

Director's report given by Molly Wilkinson - refer to attached August report.

Summer program has ended with Rainbow Lab having the largest attendance. Library information was provided at Cohocton preschool open house and Wayland for Kindercamp.

Motion to approve director's report made by Carol, seconded by Kathy; all in favor,

Old Business:

- a. Architectural Proposal: LaBella provided information on when payments would be due. They are working on layout designs. No timeline has been set.
- b. Construction Aid: HVAC has been installed. The rest of that construction project is being completed.

New Business:

- a. Insurance Renewal: Utica National Insurance Group has increased the premium to \$7919. Molly will contact them to see if the installation of the new furnace gives a discount. Jim made a provisional motion to approve renewal, seconded by Kathy; all in favor. In the meantime, he will review the policy, contact the company if he sees any concerns. He will also contact the person that set up the policy to review with him, as he is no longer with that company.
- b. Patron Behavior Issue Recap: We had a patron that violated the library code of conduct. Police were contacted and an incident report has been filed. A letter was mailed to the patron stating this incident will be discussed at the next board meeting and this patron is suspended for 30 days. If this patron wants to return to the library, there will be a sit-down that includes the director and Board President to discuss their expectations in

writing. Based on the severity of the incident, the Board recommends extending the suspension for another 30 days. Molly will mail a letter to the patron.

Vote: Jim - Yes; Carol - Yes; Kathy- Yes; Pam - Yes; Sandy - Yes; Barb -Yes

- c. Code of Conduct Review: Molly will review policy with staff. Approval tabled until next meeting.
- d. Fall Festival: Library is closed that Saturday. There are two workshops set up for decorating the float. There are sign ups to ride the float.

Trustee Concerns: Jim reports he has invited DSS people from Bath to use the community room and other resources, if needed.

Jim states October is fire prevention month. It is more difficult for the fire department to go to schools due to the increased security measures that are in place and suggested having them come to the library to do short presentations. It was suggested doing it during story time. Jim will let the fire department know they could do a presentation during story time.

Motion to adjourn the meeting made by Barb, seconded by Pam and so done at 5:59 pm.

Respectively submitted,
Barbara Storms, Secretary