Cohocton Public Library Board Minutes
August 18, 2025

Meeting called to order by President Jim Feely at 4:00 pm.

Present: Molly Wilkinson, Jim Feely, Pam Vogt, Carol VanNorman, Kathy Krivitza, Barb Storms, Sandy Shaffer, Clair Davis (guest)

Changes to the agenda: none

Financial report given by Kathy Krivitza.
July balance: $148,223.05; balance with outstanding check: $148,244.00
Paid Family Leave: $15,800.35
Capital Fund Money Market: $127,034.77; interest $21.57
C of D: $81,183.09
Motion to approve financial report made by Sandy, seconded by Pam; all in favor.

Motion to approve July meeting minutes made by Kathy, seconded by Carol; all in favor.

Director's report given by Molly Wilkinson - refer to attached July report.
Summer Learning had programs scheduled weekly for all age groups with biggest attendance at One Earth: So Green and Round. Molly reports they will attend the preschool open house in August and the National Honor Society once school begins to see if there is interest in providing tech help.
Motion to approve director's report made by Pam, seconded by Barb; all in favor.

Old Business:

a. Construction Aid: HVAC is scheduled to install the new furnace August 27-29. The general contractor is also scheduled at that time to complete other repairs.
b. Fine Free Policy: Molly presented an update policy. Vote to approve the Fine Free and Capital Fund (discussed last month) policies:
   Vote: Kathy - Yes; Sandy - Yes; Carol - Yes; Pam - Yes; Jim -Yes; Barb - Yes

New Business:

a. Architectural proposal: Molly emailed proposals prior to the meeting. It includes a building condition study and initial schematic designs. They will provide 3-4 basic designs for the upstairs. This will be the first phase. The bill will come out of the capital fund account since it is not construction work. Jim made a motion to move forward with this plan and approve the contract with LaBella for $14,500, seconded by Kathy.
   Vote: Kathy - Yes; Sandy - Yes; Carol - Yes; Pam - Yes; Jim -Yes; Barb - Yes
b. Assurances form: Form has been completed and Jim signed it as Board President. Molly will now send out all forms needed for construction aid to STLS.
c. Computer replacement: Molly reports her computer is not working properly. Nick from STLS IT came and looked at it and recommended we buy a new laptop. The Board

recommends budgeting for computer replacements. Jim made a motion to approve up to $1500.00 to replace the laptop through STLS; seconded by Carol; all in favor.

Trustee Concerns: None

Motion to adjourn the meeting made by Sandy, seconded by Pam and so done at 5:00 pm.

Respectively submitted,
Barbara Storms, Secretary