

Cohocton Public Library Board Meeting
June 16, 2025

Meeting called to order by President Jim Feely at 4:06 pm

Present: Molly Wilkinson, Jim Feely, Kathy Krivitza, Sandy Shaffer, Pam Vogt, Barb Storms, Carol VanNorman

Changes to the agenda: Kathy would like to add Makerspace under new business.

Financial report given by Kathy Krivitza. The CD that matured in May has been deposited into the money market account.

April balance: \$175,213.46; balance with outstanding checks: \$176,360.86

May balance: \$166,945.84; balance with outstanding checks: \$167,403.02

Paid Family Leave: \$15,800.35

April Capital Fund Money Market: \$72,955.10; interest 11.99

May Capital Fund Money Market: \$126,991.63; interest \$14.96

C of D's: \$130,745.12

Motion to approve financial report made by Pam, seconded by Sandy; all in favor.

Motion to approve May meeting minutes made by Kathy, seconded by Carol; all in favor.

Director's report given by Molly Wilkinson - Refer to attached May report.

Dana represented the library at the WCCS Birth-5 resource fair. Fitness program has started with good turnout. Summer learning program brochures will be passed out to students. Jim requested that the names of the Trustees that attended the Spring CE program be added.

Motion to approve the director's report made by Pam, seconded by Carol; all in favor.

Old Business:

- a. Siding Concerns: Molly reports she made some contacts and was informed the bees are bumble bees and not to spray them since they do not sting. If they did spray it would cost \$1400.00. Jim made a provisional motion to approve spraying if it becomes necessary; seconded by Kathy; all in favor. Molly also reports she has contacted Asa Towner to seal up the building where birds are entering but he has not been able to do it yet.
- b. Construction Aid: The sub-committee met with a representative from Fallbrook Heating and Cooling, along with Matt VanNorman. A second quote was received that included dismantling the old furnace. A quote was received from another contractor to repair the section where the old furnace is currently. Quotes are: \$12,602.89 for HVAC; \$1,434 for general contractor. Molly turned in \$14,038.74 as intent to apply for aid. She will schedule the furnace install and general contractor after July.

New Business:

- a. Window Replacement: Molly reports the windows in the back offices are very drafty and they would like one office closed off for a private place for meetings and a window put in the other office. Phil Berry, general contractor, has been asked to look into this job.
- b. 2026 Construction Aid Planning: Include repair and seal the back of the building and siding where needed. Would like to include work on the front entrance, a book drop that goes inside the building so books do not get ruined and possible handicapped entrance.
- c. CD renewal 6/19: Kathy provided different interest rates and terms for renewal. Jim made a motion to renew the CD for 7 months at 4%; the Board agreed.
- d. Kitchen use: A patron continues to use the kitchen despite a sign on the door that states it is for staff use only. Jim will speak with this patron again. Molly will add a statement in the Patron Policy to address this issue.
- e. Makerspace: Kathy presented information on a Studio 2 fabric cutter that she found for sale from a business that no longer needs it. Other libraries have makerspaces. The purchase will be tabled until the next meeting. Molly will speak with Donna to see where it would fit in the budget. Jim suggested adding money in the budget for one-time equipment purchases.

Trustee Concerns: none

Motion to adjourn the meeting made by Barb, seconded by Kathy and so done at 5:19 pm

Respectively submitted,
Barbara Storms, Secretary