

Cohocton Public Library Board Minutes
March 17, 2025

Meeting called to order by President Jim Feely at 4:04 pm.

Present: Molly Wilkinson, Jim Feely, Pam Vogt, Kathy Krivitza, Carol VanNorman, Barb Storms
Absent: Sandy Shaffer

Changes to the agenda: None

Financial report given by Kathy Krivitza.

January balance: \$187,329.13: balance with deposits not credited (from state aid) and outstanding checks: \$200,173.01

January Capital Fund Money Market: \$84,782.92; interest 14.40

February balance: \$190,054.86

Paid Family Leave: \$18,295.15

Capital Fund Money Market: 84,797.32; interest \$13.01

C of D's: \$130,745.12

Motion to approve financial report made by Barb, seconded by Jim; all in favor.

Motion to approve January meeting minutes made by Carol, seconded by Kathy; all in favor.

Director's report given by Molly Wilkinson - refer to attached report.

STLS cardholders can now sign up for Mango Languages (learning platform) and Kanopy (streaming platform). We have been awarded NYSCAA SCR round 1 Community Arts grants project "Art at Your Library" for \$1800.00 for four art classes this year. We have received many donations in honor of Virginia Tripp. Molly has been in contact with her son and their request is to use it for something musical or educational.

Motion to approve director's report made by Kathy, seconded by Pam; all in favor.

Old Business:

- a. Officer Election: Need to vote for President. Barb nominates Jim, seconded by Carol; Jim accepts. Vote: Carol - Yes; Kathy - Yes; Pam - Yes; Jim - Yes; Barb - Yes
- b. Furnace Repair/ Replacement: Molly has requested quotes from companies in the area and is starting to receive responses from them.
- c. Sign Letter to School: Jim signed the letter for next year's budget as library President. Letter has been mailed to the school.

New Business:

- a. Annual Report - Board Approval: Molly presented the annual report to the state. It was reviewed by the Board. Motion to approve report made by Kathy, seconded by Carol; all in favor.

- b. Annual report to the Community: Molly presented the report to the community. It will be posted online and in the library.
- c. New Cleaning Service: Joann is no longer able to provide her cleaning service to the library. Molly posted the job on facebook and received 2 inquiries. She would like to hire Fraichewood, self employed by Deborah Bush. She requests to work weeknights instead of Sundays as it was previously done. Pay is \$250.00/ month. She will provide her own cleaning products. A copy of her insurance is on file. Board approves.
- d. Replacement of Circulation Computer: Programs are running very slowly. Molly will work with STLS to obtain quotes and report at the next meeting.
- e. Architecture Request for Proposal: Molly presented a draft proposal. Construction budget needs to include date range when bids need to be submitted, when work will be done and price range. Molly will include the last building condition assessment from 5/31/2017.
- f. Yoga: Molly has been in contact with the yoga instructor that the library hired for the past 2 years where programs were done at the Loon Lake pavilion. Molly would like to have programs done closer to the Cohocton library to make it more available to our residents and offer some programs later in the day. It was agreed to offer 10 sessions at Loon Lake and 10 sessions in Cohocton, offering a morning and evening session in Cohocton.

Trustee Concerns: Jim discussed the need to determine how we should proceed with the C of D's. One is maturing in May and the other in June. Both will be discussed at the next meeting. He also attended a town meeting led by Melonie Coley, along with some other Board members. He spoke with Melonie about adding library programs in their brochures they send out. Board also discussed scheduling programs when school is closed, including half days. This would be a good way to promote our programming.

Motion to adjourn the meeting made by Kathy, seconded by Barb and so done at 5:45 pm.

Respectively submitted,
Barbara Storms, Secretary