Cohocton Public Library Board Minutes
January 21, 2025

Meeting called to order by Vice-President Sandy Shaffer at 4:13 pm

Present: Molly Wilkinson, Kathy Krivitza, Pam Vogt, Carol VanNorman, Barb Storms, Sandy Shaffer
Absent: Jim Feely

Changes to the agenda: none

Financial report given by Kathy Krivitza. She reports that Five Star Bank is changing their business banking prices and will start charging businesses $5.00 a month per account to mail printed statements. The bank would charge us $15.00 monthly since we have 3 accounts. A library signee can sign up for digital banking to avoid this charge. Kathy is agreeable to sign up for digital banking. We will have Donna Fox have read only access so she can print the statements for our records.

December balance: $192,770.83; balance with outstanding checks: $203,690.02
Paid Family Leave: $18,295.15
Capital Fund Money Market: $84,782.92; interest $14.86
C of D's: $130,745.12

Motion to approve financial report made by Barb, seconded by Carol; all in favor.

Motion to approve December meeting minutes made by Kathy, seconded by Sandy; all in favor.

Director's report given by Molly Wiilkinson - refer to attached December report.
Molly reshared a community feedback survey in hopes to get a few more responses. There was good turnout for programs. The ALA Thinking with Money Grant will be used for a Penny Pincher's Party for children ages 5-12 to learn how to budget and learn basic business relationships.
Motion to approve director's report made by Kathy, seconded by Pam; all in favor.

Old Business:

a. Use of Capital funds: Molly reports she spoke with Brian Hildreth about getting a project planner. The first step is to develop a request for proposal and send it to different architect firms. They will respond if interested with quotes. The pay for the architect would come from our capital funds initially.
b. 2025 Budget: Molly passed this out at the last meeting. The Board agrees with it.
    Vote: Sandy - Yes: Carol - Yes; Pam - Yes: Kathy - Yes; Barb - Yes

New Business:

a. Officer Elections: Board agrees to defer the election of the president until the next meeting since Jim Feely is absent from this meeting.

Vice-President - Carol nominates Sandy, seconded by Barb; Sandy agrees
Vote: Sandy - Yes: Carol - Yes; Pam - Yes: Kathy - Yes; Barb - Yes
Secretary - Kathy nominates Barb, seconded by Pam; Barb agrees
Vote: Sandy - Yes: Carol - Yes; Pam - Yes: Kathy - Yes; Barb - Yes
Treasurer - Barb nominates Kathy, seconded by Sandy; Kathy agrees
Vote: Sandy - Yes: Carol - Yes; Pam - Yes: Kathy - Yes; Barb - Yes

b. 2025 Board Meeting Schedule: Molly passed out the schedule for meetings for this year along with a list of holidays and Trustee Action Calendar.
c. Furnace Repair/ Replacement: Molly reports the furnace on the side by the youth section has not worked well for 2 years. Parts have been ordered and hopefully can be fixed for this winter. It will cost at least $10,000 to replace and add new duct work.
d. Construction Aid Planning: Molly plans to submit a construction aid request in June that includes a new furnace, heating/ cooling for the upstairs, new windows downstairs that are drafty.

Trustee Concerns; none

Motion to adjourn the meeting made by Barb, seconded by Kathy and so done at 4:53 pm.

Respectfully submitted,
Barbara Storms, Secretary