

Cohocton Library Board Minutes

October 18, 2021

Meeting called to order by President Jess Roper at 4:13 pm

Present: Jess Roper, Jessie Zeh, Kathy Krivitza, Pam Vogt, Barb Storms, Freda Feely, Jim Feely

Changes to the agenda: Under new business, add move funds from DVD to book budget.

Financial report given by Pam Vogt:

September balance: \$172,069.73; Balance with outstanding checks: \$170,556.56, int \$5.87

Paid Family Leave: \$11,246.79, interest \$.19

Motion to accept September minutes made by Kathy, seconded by Pam

Director's report given by Jessie Zeh - see attached September 2021 report.

Motion to accept report made by Freda, seconded by Barb

Old Business:

a. Community Room Update: New windows have been installed. Mark will finish encasement. Second phase grant has been submitted to the state.

b. Mask Restrictions: STLS and State Health Department both recommend we continue to enforce wearing masks indoors. The Board concurs with this recommendation and the library will continue to enforce mask wearing indoors.

c. Signature Stamp: Dansville Stationery is able to make a stamp. It is to be used for payroll only and will be kept locked when not in use. Jessie will check on costs.

Vote: Freda - Yes, Jim - Yes, Kathy - Yes, Pam - Yes, Barb - Yes, Jess - Yes

d. Sexual Prevention Renewal: Please complete the training and return certificates to Jessie by the end of the month.

e. Virtual Meetings: We are allowed to hold meetings virtual, if desired.

f. Nursery School: Sessions have started and mask wearing is enforced.

New Business:

a. Insurance Policy: New policy was reviewed and approved. It will become effective October 26, 2021.

Vote: Freda - Yes, Jim - Yes, Kathy - Yes, Pam - Yes, Barb - Yes, Jess - Yes

b. Grant: The ARC Grant does not include home programs. This grant allows us to purchase equipment for the library.

c. 2021 Budget: Updated copies were distributed for our review. It will be voted on at the next meeting.

d. Move funds from DVD to book budget: Jessie requested that we move \$2,000.00 from the DVD (12.08) to the book (12.06) budget. This was discussed and approved.

Trustee Concerns: None

Motion to adjourn the meeting made by Kathy and seconded by Jim and so done at 5:00 pm

Respectively submitted,

Barbara Storms

Director's report September 2021

Board Meeting 10/18/21

Circulation 700 (609)

Patrons – 233 (223)

Computer Sessions- 21 (35)

New Patron Registrations 2 (2)

Digital Collection Statistics:

Overdrive Checkouts 49+ 18=67 (38)

New Items 58 (82)

Holds Placed 93 (21)

Holds Received 136 (144)

Holds Filled 231 (229)

Facebook Statistics

Month Total Consumers 352 (135)

Month Total Post Engagements 721 (278)

Total Video Views 38 (140)

Page Reactions 214 (57)

Website visits 593 (984)

Story Time (In person, by apt.)

9/23- 3

Bone Builders

9/2- 6 , 9/7- 5, 9/9- 8, 9/14-6, 9/16- 6, 9/21- 8, 9/23- 2, 9/28-4

Yoga

9/20-7

9/27-10

Program/ presenter

9/2 Hula Hoop 5, 2

9/7 Duct Tape Organizers 3

9/15 Ukranian Eggs-3

9/13 Homesteaders Club- 19

9/28 Macreme Plant Hangers- 10

9/29 Book Club -6

Alphabet Scavenger Hunt 2

Library Bingo-4

September Notes

We were closed Monday September 6th for Labor Day

Yoga has been very popular and our Macreme craft was also a big hit. The group that attended asked for similar crafts so we hope to have them back to future programs. Hula Hooping had few people attend the actually event but there has been enough interest to keep an open hour for drop in Hula Hooping.

October Notes

We were closed October 2nd and 11th for Fall Foliage and Indigenous Peoples Day. Chalk walk had a great turn out and raised additional funds towards Santa's Secret Shop. We had a beautiful float for Fall Foliage Festival and we had a story walk available in our front flower bed. Nursery school has begun, we have three girls participating. We were closed October 11th

Our windows went in October 12th.