

Cohocton Library Board Minutes

May 17, 2021

Meeting called to order by President Jess Roper at 4:11 pm

Present: Jess Roper (via computer), Jessie Zeh, Pam Vogt, Sandy Shaffer, Kathy Krivitza, Barb Storms

Changes to the agenda: Add Annual Report and Budget Report under new business

Financial report given by Pam Vogt:

April balance: \$278,239.57 balance with outstanding checks: \$277,060.88, int \$17.63

Paid Family Leave: \$11,245.11, interest \$.39 for month Did not receive a statement for the Capital Fund account. Pam will contact the bank.

Motion to accept the report made by Barb, seconded by Sandy

Approval of April minutes made by Sandy, seconded by Pam

Director's report given by Jessie Zeh - see attached April 2021 report.

Motion to accept report made by Pam, seconded by Kathy

Old Business:

- a. Direct Access Plan - has been submitted
- b. New printer: This has been purchased for just over \$500 and it came with partial toner supply.
- c. Community Room update: The handicap door is being installed next week.

New Business:

- a. Form a Community Room Construction Timeline: We currently have enough money in the budget for the door and possibly windows. This will wrap up the first phase. Due to the pandemic, we received an extension of June 2022 to complete this phase. The next phase will begin in the fall of 2022 to include removing sections of the wall, removing/replacing ceiling and start work on the elevator. Jessie is receiving quotes and scope of work. A meeting is set up for this Friday at 10 am with Mark to discuss the next phase. Trustee members are invited.
- b. Jessie Vacation next month: She will be on vacation June 21-25
- c. Annual Report and Budget Report: These have been submitted.

Trustee Concerns: none Motion to adjourn meeting made by Sandy, seconded by Pam and so done at 4:41 pm

Respectively submitted,

Barbara Storms, Secretary

Directors Report April 2021

Board Meeting 5/17/21

Circulation 518 (626)

Patrons – 155 (150)

Computer Sessions- 8 (10)

New Patron Registrations 1 (0)

Digital Collection Statistics:

Overdrive Checkouts 40 +4= 45 (58)

(ebooks,video,audiobooks+magazines)

New Items 95 (69)

Holds Placed 158 (31)

Holds Received 88 (126)

Holds Filled 284 (267)

Facebook Statistics

Month Total Consumers 231 (139)

Month Total Post Engagements 589 (305)

Total Video Views 2427 (680)

Page Reactions 142 (56)

Website visits 826 (184)

Story Time (Live, by apt.)

4/1 0, (8k,4a)

4/7 4 (132 total views)

4/8 4, (6k,1a), (5k,1a)

4/15 (2a,6k), (3k, 1a), Posted in evening 22 minute views, 452 total views

4/22 (1a, 5k),(1a, 6k), (1a, 6k)

Bright Beginnings

Mon	Wed	Fri
		4/2 - 1
4/5- 2 - 2	Pop up ST	4/9 - 2
4/12 - 3	4/14 1a, 3k, zoom	4/16- 3
4/19 - 3	4/21- 2k 3a zoom	4/23 - 2
4/26- 1	4/28 – 1a,3k zoom	4/30- 1

Program/ presenter

4/2 Homesteaders – 7

4/3 Easter Bunny Visit- 35

4/7 Paper Beads -4 views, 0 kits

4/14 STEM Storytime 0

4/21 Seed Starting Activity- 13 Live Views 452 total views, 3 kits

4/24 Seed Swap 6 visitors, 4 participants

4/28 Book Club 5 in Person

Scavenger Hunt Self Directed 8

April Notes

We opened the building up to 10 people starting in April

Our Easter Visit was successful and we had over 30 people stop for goodies and to see the Easter Bunny.

We collaborated with the DEC to have a Live Story Time at the Cohocton River Access to promote our fishing poles and their new trout management program. Many people participated on line because they were discouraged to in person.

We began in person Story Time halfway through the month and it has been successful.

Our Seed Swap was small, but collaborated with the Prattsburg and Avoca Seed Libraries as well as individual patrons. With fewer restrictions next year I hope this will be a much bigger event.

We purchased our new printer and had our security cameras have been repaired.