

Cohocton Library Board Minutes

June 28, 2021

Meeting called to order by President Jess Roper at 4:19 pm

Present: Jess Roper, Jessie Zeh, Sandy Shaffer, Pam Vogt, Kathy Krivitza, Barb Storms, Jim Feely, Freda Feely

Changes to the agenda: None

Financial report given by Pam Vogt:

May balance: \$267,474.36 balance with outstanding checks: \$265,820.50, int: \$15.90

Paid Family Leave: \$11,245.47, interest \$.36

Capital Fund: \$1,000.00

Motion to accept report made by Jess, seconded by Sandy

Approval of May minutes made by Kathy, seconded by Pam

Director's report given by Jessie Zeh - see attached May 2021 report

Motion to accept report made by Barb, seconded by Pam

Old Business:

- a. Form a community room construction timeline: this was presented
- b. Community room update: Phase 2 has been submitted to STLS. Handicapped door has been installed.
- c. Annual report/ budget vote: Report has been submitted. Vote passed.

New Business:

- a. Capital Fund saving account: Suggestion made to transfer \$50,000 from the checking account to capital fund account to go towards future construction.

Vote: Jim- Yes, Pam - Yes, Kathy - Yes, Barb - Yes, Sandy - Yes, Freda - Yes, Jess - Yes

- b. Mask restrictions: This was discussed. The library will continue to enforce mask wearing indoors and will discuss it again next month.
- c. Employee Wages/ Hours We went to executive session from 5:06 to 6:47 pm.

Trustee Concerns: None

Motion to adjourn meeting made by Pam, seconded by Sandy and so done at 6:48 pm.

Respectively submitted,

Barbara Storms, Secretary

Directors Report – May 2021

Board Meeting 6/28/21

Circulation 598 (518)

Patrons – 220 (150)

Computer Sessions- 18 (10)

New Patron Registrations 2 (1)

Digital Collection Statistics:

Overdrive Checkouts 46 +9= 55 (58)

New Items 76 (95)

Holds Placed 47 (158)

Holds Received 81 (88)

Holds Filled 230 (284)

Facebook Statistics

Month Total Consumers 169 (231)

Month Total Post Engagements 428 (589)

Total Video Views 522 (2427) (680)

Page Reactions 134 (142)

Website visits 1156 (826)

Story Time (In person, by apt.)

5/6 6k,1a, (8k,4a)

5/13 0(no sign ups) (6k,3a)

5/20 0, (sick participants)

5/27 6k,1a, (6k,1a)

Bright Beginnings

Mon	Wed	Fri
5/3 - 2	5/5 0 zoom	5/7 - 1
5/10 - 1	5/12 5k,2a zoom	5/14 - 2
5/17- 3	5/20 1a, 3k, zoom	5/21- cancelled due to construction
5/24 - 1	5/26- 5k 2a zoom	5/28 - 2
5/31- Memorial Day		

Program/ presenter

5/7 Homesteaders – 7, 5/14 -11rain date

5/1-8 Rummage Sale- 258\$, 38 purchases

5/5 Key Chain- 0

5/19 STEM Storytime - 4k 1a

5/22 Gnome Homes- 5

5/26 Book Club 6 in Person

Scavenger Hunt Self Directed 10

Seed Library Outreach to Food Pantry: 18 families served

May Notes

We were closed May 31st for Memorial Day

Tuesday May 18th 2021 our Budget passed at \$166,000

We now have programs fully in person, except for zoom/ Live Nursery School. This will end at the end of May. Story Time has largely been by appointment.

We had our first Rummage sale which lasted all month, longer than planned but we continued to reduce the prices and bring in customers.

Our new door has been installed. A cement pad as poured to finish the outside of the door. The inside wall will be completely finished with phase two of construction. There is now a door bell outside and a button for staff to admit patrons.

June

Vacations: Jessie is on Vacation 21st-25th

Yoga In person at Loon lake began June 4th and is full.

In person only programs attendance for crafts and story time has been low, but will hopefully pick up with warmer weather.