

Cohocton Library Board Minutes

July 19, 2021

Meeting called to order by President Jess Roper at 4:11 pm

Present: Jess Roper, Jessie Zeh, Kathy Krivitza, Barb Storms, Sandy Shaffer, Jim Feely, Freda Feely

Changes to the agenda: none

Financial report: deferred until next month

Approval of June minutes made by Kathy, seconded by Sandy Directors report given by Jessie Zeh - see attached June 2021 report.

Motion to accept report made by Barb, seconded by Kathy

Old Business:

- a. Community Room Update: Phase 2 proposal has been submitted to STLS. The first phase continues as planned with the purchase of new windows.
- b. Capital Funds Savings account: Money has been deposited into a 13 month CD to go towards future construction projects.
- c. Mask restrictions: SLTS guidance is to continue with mask restrictions. The library will continue to enforce mask wearing indoors.

New Business:

- a. Liz Hours/ New position in library: Jessie has requested Liz have her hours increased to assist with preschool activities and summer reading. She will work 25 hours a week from June thru September; 32 hours a week from October thru May. The Board concurred.
- b. Employee Wages/ Hours: The Board went into executive session from 4:31 - 5:56 pm
- c. Updated Employee Policy: Discussed in executive session.

Trustee Concerns: None

Motion to adjourn the meeting made by Sandy, seconded by Freda and so done at 5:57 pm.

Respectively submitted, Barbara Storms,

Secretary Addendum: Executive session continued on July 26, 2021 from 4:10 - 4:52 pm. Present: Jess Roper, Pam Vogt, Sandy Shaffer, Kathy, Krivitza, Jim Feely, Barb Storms
b. Employee Wages/ Hours: This was discussed and added to Employee policy.
c. Updated Employee policy: Cohocton Public Library Staff policy has been updated and approved. Vote: Jess - Yes, Jim - Yes, Kathy - Yes, Sandy - Yes, Pam - Yes, Barb - Yes
Respectively submitted, Barbara Storms, Secretary

Director' Report June 2021

Board Meeting 7/19/21

Circulation 554 (598)

Patrons – 206 (220)

Computer Sessions- 15 (18)

New Patron Registrations 4 (2)

Digital Collection Statistics:

Overdrive Checkouts 55 +10= 65 (55)

New Items 99 (76)

Holds Placed 50 (47)

Holds Received 91 (81)

Holds Filled 250 (230)

Facebook Statistics

Month Total Consumers 65 (169)

Month Total Post Engagements 134 (428)

Total Video Views 178 (522)

Page Reactions 29 (134)

Website visits 1038 (1156)

Story Time (In person, by apt.)

6/8 4k,1a

6/10 6k 1a

6/17 5k, 1a (5k,1a)

Program/ presenter

Yoga: 10,13, 12,10

6/4 Homesteaders – 14 plant swap

6/16 Fathers day Craft- 8k, 5a

6/18 Bubble Painting- 3k,1a

6/26 Live Fishing Demo- 4 live, 90 total

6/30 Book Club - 7in Person

Side Walk Chalk - 3

Word Find- 2

June Notes

Programs have been picking up, Homesteaders was packed for a plant swap and Yoga has been over full and asked to continue though Mid August. We had only one live video this month. We have had some requests for another virtual storytime so I will look into that in July.

Elizabeth has been working very hard on our displays for Summer Reading and local businesses. She has also put together word finds and other self directed crafts.

With the Cohocton school only serving prek, we began sending newsletters to the Wayland Elementary.

July/ August

Summer Reading kicked off July 1st with a concert and we had many attend. We are promoting virtual events and reading challenge through Read2 but have also made it possible to participate offline. Storytime and crafts have been well attended

We were closed July 5th.

7/15 we present our Construction Project to STLS for funding approval.

We will have our first Seated Cinema on 7/30 thanks to Program resources from STLS