

Cohocton Public Library Board Meeting Minutes

April 18, 2022

Meeting called to order by President Jessica Roper at 4:08 pm

Present: Jessica Roper, Jessie Zeh, Kathy Krivitza, Pam Vogt, Sandy Shafer, Barb Storms, Jim Feely, Freda Feely

Changes to the agenda: none

Financial report given by Kathy Krivitza:

March balance: \$223,629.90; Balance with outstanding checks: \$223,637.82, int \$7.92 Paid
Family Leave: \$14,247.96, interest \$.24

March minutes correction: Kathy is voted to be Treasurer. Motion to accept the minutes with this change made by Kathy, seconded by Pam

Director's report given by Jessie Zeh - see attached March 2022 report. Jessie has been approved by the For Profit Education Group Tinkergarten to work at the Pop-Up play dates at the Loon Lake pavilion this summer. There is a cost to parents for their children to attend. Jessie has signed a performance agreement that states there is no cost to the library.

Motion to accept report made by Sandy, seconded by Barb

Old Business:

- a. Community Room Update: The furnace and air conditioning have been installed along with new air ducts. Phase 2 is completed. Phase 3 includes the elevator and to start the renovation to the upstairs.
- b. All employees getting paid for holidays they're scheduled to work: The Director and Assistant to the Director are the only employees that will receive holiday pay.

New Business:

- a. Bat Remediation: Bat has been sighted and droppings have been seen upstairs, no droppings downstairs. Jessie has contacted Bat Busters Animal Control and received a quote for \$5,500 to get rid of them. It was discussed and agreed to put it on hold until more library construction is done and the building is sealed up better. Jessie will keep us informed of any further bat sightings.
- b. Construction Aid Phase 2: completed
- c. Annual Report to the Community: Jessie presented the report to the Board and it was reviewed.
- d. Hiring HR person to review policies: Jessica Roper suggested hiring an HR person to ensure we are in compliance with state mandated rules. Barb asked if we could have access to STLS policies to review. Jessie Zeh will ask Brian Hildreth, STLS Director, to send basic templates of STLS policies and suggested he could meet with us to answer questions.

e. Budget Vote Hearing: Jessie will attend the budget hearing at the school in Wayland on May 10 at 6 pm. School vote is the following week.

f. Board agreed to go into executive session to discuss employee pay on holidays and paid family leave. We were in the executive session from 5:03 to 6:14 pm.

Trustee Concerns: none

Motion to adjourn the meeting made by Freda and seconded by Pam and so done at 6:14 pm

Respective submitted,

Barbara Storms

March 2022 – Director’s report

Board meeting 4/17/23

Story Time (In person, by apt.)

4/20 Fish Storytime 10

4/14 3

4/28 3

Nursery School

4/1-4, 4/4-4, 4/6-4,4/8-4, 4/18-2,4/22-2, 4/25-4,4/27-4,4/29-3

Bone Builders

4/5-6, 4/7-7, 4/12-4, 4/14-5, 4/19-6, 4/21-7, 4/26-7, 4/28-6

Program/ presenter

4/15 Homesteaders Club- 4

4/20 Candy Steam-3

4/27 Craft Repeat-3

4/16 Read with the Easter Bunny-16

4/27 Book Club - 10

April Notes

Nursery School was closed for Spring Break. We had a great Easter Party, even though numbers were low, those that attended were excited to have something in town and to see our space, they were all patrons we do not see usually. Our Fish Storytime with the DEC was a huge success, we had many families join us and the kids helped the DEC stock the Cohocton River. We made seed bombs with Nursery school, Storytime and our Craft repeat.

May Plans

This month we will be closed 5/30 for Memorial Day. Budget Vote will be May 17th.

We have a Rummage Sale and Mother's Day Tea Party. We hatched chicks with Nursery School, eggs were donated by one of our families in hope for more chickens. We have seen Covid cases rise and it has caused people to call out of programs. Steuben County recommends masking in doors, STLS is leaving the call in our hands. We hope to have our elevator inspected this month.