

Cohocton Library Board Minutes
October 18, 2021

Meeting called to order by President Jess Roper at 4:13 pm

Present: Jess Roper, Jessie Zeh, Kathy Krivitza, Pam Vogt, Barb Storms, Freda Feely, Jim Feely

Changes to the agenda: Under new business, add move funds from DVD to book budget.

Financial report given by Pam Vogt:

September balance: \$172,069.73; Balance with outstanding checks: \$170,556.56, int \$5.87

Paid Family Leave: \$11,246.79, interest \$.19

Motion to accept September minutes made by Kathy, seconded by Pam

Director's report given by Jessie Zeh - see attached September 2021 report.

Motion to accept report made by Freda, seconded by Barb

Old Business:

- a. Community Room Update: New windows have been installed. Mark will finish encasement. Second phase grant has been submitted to the state.
- b. Mask Restrictions: STLS and State Health Department both recommend we continue to enforce wearing masks indoors. The Board concurs with this recommendation and the library will continue to enforce mask wearing indoors.
- c. Signature Stamp: Dansville Stationery is able to make a stamp. It is to be used for payroll only and will be kept locked when not in use. Jessie will check on costs.
Vote: Freda - Yes, Jim - Yes, Kathy - Yes, Pam - Yes, Barb - Yes, Jess - Yes
- d. Sexual Prevention Renewal: Please complete the training and return certificates to Jessie by the end of the month.
- e. Virtual Meetings: We are allowed to hold meetings virtual, if desired.
- f. Nursery School: Sessions have started and mask wearing is enforced.

New Business:

- a. Insurance Policy: New policy was reviewed and approved. It will become effective October 26, 2021.
Vote: Freda - Yes, Jim - Yes, Kathy - Yes, Pam - Yes, Barb - Yes, Jess - Yes
- b. Grant: The ARC Grant does not include home programs. This grant allows us to purchase equipment for the library.
- c. 2021 Budget: Updated copies were distributed for our review. It will be voted on at the next meeting.

- d. Move funds from DVD to book budget: Jessie requested that we move \$2,000.00 from the DVD (12.08) to the book (12.06) budget. This was discussed and approved.

Trustee Concerns: None

Motion to adjourn the meeting made by Kathy and seconded by Jim and so done at 5:00 pm

Respectively submitted,

Barbara Storms