

Cohocton Library Board Minutes  
July 19, 2021

Meeting called to order by President Jess Roper at 4:11 pm

Present: Jess Roper, Jessie Zeh, Kathy Krivitza, Barb Storms, Sandy Shaffer, Jim Feely, Freda Feely

Changes to the agenda: none

Financial report: deferred until next month

Approval of June minutes made by Kathy, seconded by Sandy

Directors report given by Jessie Zeh - see attached June 2021 report.

Motion to accept report made by Barb, seconded by Kathy

Old Business:

- a. Community Room Update: Phase 2 proposal has been submitted to STLS. The first phase continues as planned with the purchase of new windows.
- b. Capital Funds Savings account: Money has been deposited into a 13 month CD to go towards future construction projects.
- c. Mask restrictions: SLTS guidance is to continue with mask restrictions. The library will continue to enforce mask wearing indoors.

New Business:

- a. Liz Hours/ New position in library: Jessie has requested Liz have her hours increased to assist with preschool activities and summer reading. She will work 25 hours a week from June thru September; 32 hours a week from October thru May. The Board concurred.
- b. Employee Wages/ Hours: The Board went into executive session from 4:31 - 5:56 pm
- c. Updated Employee Policy: Discussed in executive session.

Trustee Concerns: None

Motion to adjourn the meeting made by Sandy, seconded by Freda and so done at 5:57 pm.

Respectively submitted,

Barbara Storms, Secretary

Addendum:

Executive session continued on July 26, 2021 from 4:10 - 4:52 pm.

Present: Jess Roper, Pam Vogt, Sandy Shaffer, Kathy, Krivitza, Jim Feely, Barb Storms

b. Employee Wages/ Hours: This was discussed and added to Employee policy.  
c. Updated Employee policy: Cohocton Public Library Staff policy has been updated and approved.

Vote: Jess - Yes, Jim - Yes, Kathy - Yes, Sandy - Yes, Pam - Yes, Barb - Yes

Respectively submitted,

Barbara Storms, Secretary