

Cohocton Library Board Minutes
May 17, 2021

Meeting called to order by President Jess Roper at 4:11 pm

Present: Jess Roper (via computer), Jessie Zeh, Pam Vogt, Sandy Shaffer, Kathy Krivitza, Barb Storms

Changes to the agenda: Add Annual Report and Budget Report under new business

Financial report given by Pam Vogt:

April balance: \$278,239.57 balance with outstanding checks: \$277,060.88, int \$17.63

Paid Family Leave: \$11,245.11, interest \$.39 for month

Did not receive a statement for the Capital Fund account. Pam will contact the bank.

Motion to accept the report made by Barb, seconded by Sandy

Approval of April minutes made by Sandy, seconded by Pam

Director's report given by Jessie Zeh - see attached April 2021 report.

Motion to accept report made by Pam, seconded by Kathy

Old Business:

- a. Direct Access Plan - has been submitted
- b. New printer: This has been purchased for just over \$500 and it came with partial toner supply.
- c. Community Room update: The handicap door is being installed next week.

New Business:

- a. Form a Community Room Construction Timeline: We currently have enough money in the budget for the door and possibly windows. This will wrap up the first phase. Due to the pandemic, we received an extension of June 2022 to complete this phase. The next phase will begin in the fall of 2022 to include removing sections of the wall, removing/ replacing ceiling and start work on the elevator. Jessie is receiving quotes and scope of work. A meeting is set up for this Friday at 10 am with Mark to discuss the next phase. Trustee members are invited.
- b. Jessie Vacation next month: She will be on vacation June 21-25
- c. Annual Report and Budget Report: These have been submitted.

Trustee Concerns: none

Motion to adjourn meeting made by Sandy, seconded by Pam and so done at 4:41 pm

Respectively submitted,

Barbara Storms, Secretary