

Cohocton Library Board Minutes
February 16, 2021

Meeting called to order by President Jess Roper at 4:11 pm

Present: Jess Roper (via computer), Jessie Zeh, Freida Feely, Jim Feely, Pam Vogt, Sandy Shaffer, Barb Storms, Kathy Krivitza (guest)

Changes to the agenda: none

Financial report given by Pam Vogt:

January balance: \$336,609.41 balance with outstanding checks: \$335,961.69

Paid Family Leave: \$11,243.99, interest \$5.27

Motion to accept report made by Sandy, seconded by Freida

Approval of January meeting minutes made by Jess, seconded by Pam

Director's Report given by Jessie Zeh - see attached January 2021 report

Motion to approve report made by Barb, seconded by Sandy

Approval of Payment of submitted invoices:

Motion to accept payments made by Sandy, seconded by Jim

Old Business:

- a. Roof Repair: Updated proposal from Proctor Enterprises is \$26,750.00. This includes repair to the main section of the roof only since the side sections had recently been repaired. Roof repair could be done in March.

Motion to approved Proctor Enterprises to repair roof made by Barb, seconded by Pam

Vote: Jess-Y, Pam-Y, Jim-Y, Freida-Y, Sandy-Y, Barb-Y; motion carried

New Business:

- a. Annual report: Jessie continues to work on the final report. She will email the report to us before the end of the month and requests all Trustees reply with a vote.
- b. Staff Raises: board went into Executive Session from 4:52-5:17 pm to discuss.
- c. Capital Fund: Policy needs to be developed to determine purpose and future major repairs that need to be included. We currently have funds in the checking account that need to be transferred to this fund. Jess will work with Jessie on the policy.

Trustee Concerns:

- a. Sandy expressed concern that the back steps and cement pad are icy. Jessie will look into buying step runners and carpeting. Sandy also requested tops for the bookshelves in the library so decorations can be placed on top of them. Jessie will discuss with Mark.
- b. Jim commented on the high number of facebook statistics. Jessie reports programs have been well received.

- c. Kathy Krivitza would like to join the library board as a Trustee. She will be sworn in at the next meeting.

Motion to adjourn meeting made by Sandy, seconded by Pam and so done at 5:33 pm

Respectively submitted,

Barbara Storms, secretary