

Cohocton Public Library Board Minutes

March 21, 2022

Meeting called to order by President Jessica Roper at 4:21 pm

Present: Jessica Roper, Kathy Krivitza, Pam Vogt, Sandy Shafter, Barb Storms, Jim Feely,  
Jessie Zeh (via computer)

Changes to the agenda: none

Financial report given by Pam Vogt:

February balance: \$240,475.46. Balance with outstanding checks:\$238,382.35, int \$8.82

Paid Family Leave: \$14,247.72, interest \$.17

Minutes from the last meeting were reviewed. Corrections included that the minutes from the November meeting were approved and postcards were signed to send to legislators. Motion to accept the minutes with these changes made by Kathy, seconded by Pam.

Director's report was given by Jessie Zeh - see attached February 2022 report.

Motion to accept the report made by Barb, seconded by Pam

Old Business:

- a. Community Room Update: Hallway to elevator shaft completed. Still waiting on furnace parts
- b. Policy Review: completed last month
- c. Tax Cap Budget: The request has been submitted to the school and is below the tax cap. It will be presented at the school board meeting in May.
- d. Grants: Construction Aid grant has been completed. The library has made the purchases from the ARC grant. We are waiting for STLS to make their purchases from the grant.
- e. Building Improvements: Suggestion has been made to start with the elevator construction. Jessie has received a quote from Proctors for the two side roofs. Money

from the CD account will be used and matched by money from the state.

New Business:

a. All Employees getting paid for holidays: Jessie would like all staff, including pages, to receive holiday pay. This will be discussed in the executive session.

b. Contact Info and Dates: This was distributed at the meeting

c. Board Meeting Schedule: This was distributed and approved

d. Elect/Reelect Board Officials:

Pam nominated Kathy to be the Secretary, seconded by Sandy

Vote: Jim - Yes, Jess - Yes, Pam - Yes, Sandy - Yes, Kathy - Yes, Barb - Yes

Jim agrees to continue to be the Vice-President

Vote: Jim - Yes, Jess - Yes, Pam - Yes, Sandy - Yes, Kathy - Yes, Barb - Yes

Barb agrees to continue to be the Secretary

Vote: Jim - Yes, Jess - Yes, Pam - Yes, Sandy - Yes, Kathy - Yes, Barb - Yes

Jess agrees to continue to be the President

Vote: Jim - Yes, Jess - Yes, Pam - Yes, Sandy - Yes, Kathy - Yes, Barb - Yes

e. Paid Family Leave Policy: This will be discussed in the executive session.

Meeting went into Executive Session from 4:55 to 6:27 pm to discuss employee pay on holidays, paid family leave and bookkeeper pay increase.

Trustee Concerns: None

Motion to adjourn the meeting made by Pam and seconded by Sandy and so done at 6'27 pm

Respectively submitted,

Barbara Storms

March 2022 - Director's Report

Board Meeting 4/18

Circulation 1065 (610)

Patrons –308 (168)

Computer Sessions- 28 (18)

Computer Assistance/ fax- 6

New Patron Registrations 5 (2)

Digital Collection Statistics:

Overdrive Checkouts 41+12=53 (28)

New Items 98 (46)

Holds Placed 65 (34) (34)

Holds Received 169 (145)

Holds Filled 187 (208) (268)

Facebook Statistics

Month Total Consumers 147 240 (360)

Month Total Post Engagements 225 (547)

Total Video Views 44 (44)

Page Reactions 28 (170)

Website visits 465 (438)

WIFI-40 (36)

**Story Time ( In person, by apt.)**

3/31- 3

**Nursery School**

3/2- 4, 3/4 – 4, 3/7-4, 3/9-3, 3/11-

3/14-2, 3/16-2,3/21-3,3/28-4, 3/30-4

## **Bone Builders**

3/1-6, 3/3-4, 3/8-7, 3/15-5, 3/17-5, 3/22-9, 3/24-6, 3/29-5, 3/31-3

## **Yoga**

3/7- 6

3/14- 8

## **Program/ presenter**

3/18 Homesteaders Club- 8

3/8 Shamrock Bookmark-3

3/16 Needle Felting -9

3/22 Shrinky Dink -5

3/30 Book Club -

## **March Notes**

We were closed 3/12 for a snow Day and our seed swap was cancelled.

We put children's books on sale this month and gave some away along with craft kits during Storytime.

Furnace and AC work installed, plan from last summer had to be updated after floor went in. Work to be completed in April.

We had a bat sighting and brought in Bat Busters to inspect the building. I have a quote for a project with them.

## **April Plans**

We look forward to the Easter Party 4/16 and Fish Storytime collaborated with the DEC Stocking of the Cohocton River with trout.