

Cohocton Public Library Board Minutes
October 16, 2023

Meeting called to order by Trustee Sandy Shafer at 4:00 pm
Present: Molly Fox, Sandy Shafer, Pam Vogt, Kathy Krivitza, Barb Storms

Changes to the agenda: none

Financial report given by Kathy Krivitza.

September balance: \$40,408.07; balance with outstanding checks: \$46,408.07

Paid Family Leave: \$15,295.15

Capital Fund Money Market: \$136,008.93;

Motion to accept financial report made by Pam, seconded by Barb

Motion to accept September minutes made by Kathy, seconded by Sandy.

Director's report given by Molly Fox - refer to attached September report.

The book fairy made a visit around town and was successful. Forty people participated in the barn quilt workshop.

Motion to accept the director's report made by Kathy, seconded by Barb

Old Business:

- a. The Great Give Back: The library received multiple donations of clothing. Fifteen people came for the actual give away.
- b. Fingerprinting: Molly sent an email to the company requesting more information and has not heard back. She will contact them.
- c. Paychex: They started the first week in October and are providing follow up. Our signature stamp has been returned from the accountant.
- d. Back Door Leak: Multiple people looked at the leak and it is felt that it is a result of leaking gutters from the Historical Society. The Historical Society has told the library staff they are trying to get a lift and contact someone that can get the gutters repaired. Molly states Jim Feely suggested getting an estimate for gutters for the library.

New Business:

- a. Construction Aid Funds: Molly reports a check for \$73,557.00 has been sent to the library for the elevator installation that was completed this past year. Kathy will contact the bank for information on certificate of deposit interest rates so we can earn interest on the money.
- b. Adopting ALA Suggested Policies; Molly presented recommended policies from the American Library Association. Board members to review policies and will discuss at the next meeting.
- c. Charter: Molly reports they have been working on the charter and have sent questions to the state department. The charter is mostly completed. The plan is to have it submitted by the end of this year.

- d. Bond Update: We have been buying a fidelity bond, but this protection is covered in our insurance policy. A cancellation request needs to be signed by a Board member. Kathy Krivitza agreed to sign the cancellation request to cancel the duplicate coverage.

Trustee Concerns: none

Motion to adjourn the meeting made by Barb and seconded by Pam and so done at 4:28 pm.