

Cohocton Public Library Board Minutes
May 15, 2023

Meeting called to order by President Jim Feely at 4:03 pm

Present: Molly Fox, Jim Feely, Freda Feely, Pam Vogt, Kathy Krivitza and Sandy Shaffer

Changes to the agenda: new business - donation of long arm

Financial report given by Kathy Krivitza:

Books balance, looks good

See attached sheet CPL Bank Reconciliation Statement for month ending
4/20/2023

Molly is finishing authorization update for credit card

Will not be buying chair hangers, Donna will order chair dolly

Motion to accept financial report made by Sandy, seconded by Pam, all in favor!

Motion to accept April minutes made by Kathy, seconded by Jim, all in favor

Pam asked how Dustin Clark was working out and Molly said fine, she has created a checklist of duties for the pages

Director's report given by Molly Fox:

See attached report for April

Highlights: big turnout for the Easter Bunny, displays up for Earth Day and Autism Awareness Month; new programs ~ adult walking club, Bob Ross painting, Dungeons and Dragons

Erica Jenn suggested revamping the web site and created instagram

Will probably use the one-sided shelves and get rid of the others

Another library might take the other old shelves

Motion to accept the Director's report made by Pam, seconded by Kathy, carried

Old Business:

- A. 2022 Annual Report to the Community ~ friendly, attractive; Jim asked if the format was workable for Molly, she might reformat 2 pages
- B. Dana will get retroactive pay to correct underpayment; Dana can go over her allotted number of hours if she is filling in for others, Jim suggested that she get paid her rate as it would be difficult to pay different rates
- C. Mandy Fleming says the old laptops are too old to be secure (throw away), getting quotes for a laptop for Dana
- D. Molly spoke with someone from the state and the charter should be ready for the board in the next month or two and then will take about 2 months for approval by the state

New Business:

- A. Jim stated that we needed to accept Jess' letter of resignation, Pam read the letter aloud, Kathy made the motion to accept, seconded by Sandy, carried; Jim will "ride out" Jess' position as president, no decision on VP
- B. Molly suggested a test run of 10-6 Monday-Friday and 10-2 Saturday for the months of June, July and August (to start June 1st); she noted that the average number of patrons between the hours of 6-7 was only 3 for the week; Jim liked that the hours are more consistent but that the employees would have to