

Cohocton Public Library Board Minutes

August 10, 2020

Meeting called to order by President Don Eck at 4:13 pm

Present: Don Eck, Jessie Zeh, Pam Vogt, Barb Storms, Jess Roper (virtual)

No changes to the agenda

Financial Report given by Pam Vogt, treasurer

Family leave account: June balance \$6002.09, interest \$1.13
July balance \$6002.31, interest \$1.35
Regular account: June balance \$236,267.12, interest \$87.63/ year; \$11.82/ month
July balance \$230,752.44, interest \$124.00/ year; \$12.61/ month

Approval of July minutes was made by Pam, seconded by Don; approved and carried.

Old Business

Interviews were completed on 4 applicants for Circulation Desk Clerk. Elizabeth Klindt has been selected. Position is 20 hours a week, \$11.70 per hour. Start date is August 17, 2020. Motion to approve this appointment made by Pam, seconded by Barb; motion approved and carried. Jessie discussed possible hire of Youth Position in the future.

Construction of ADA compliant bathrooms to start August 10, 2020

Phil looked at replacing open shelves behind circulation desk with cabinets. Quote received from Hale Manufacturing for \$12,133.67. There is \$12,000 in capital expenditure operational funds. \$133.67 will need to be transferred from account 1224 (unallocated funds) to account 1211. Don made motion to approve the transfer of money and start construction, seconded by Pam; approved and motion carried.

Second floor window replacement tabled until next meeting. Jessie will look for prior quotes received on this project.

Director's report

Jessie reported service expansion going well. Library opened to family groups by appointment August 1. Bathrooms are closed. Events are held in the pavilion. Plexiglas has been placed at circulation desk and masks have been donated. She would like to hire 2 additional pages, total of 3. They would each work 2 hours a week; total 6 hours a week, \$11.70 / hour. Motion made by Don to approve these positions, seconded by Pam; approved and motion carried.

New business

Service expansion beyond one family at a time – Don suggested leaving library limited to appointments through September.

2021 budget is under construction and will be discussed next month. Need to work on updated 5-year plan.

No trustee concerns.

Motion to adjourn the meeting made by Barb, seconded by Pam. Meeting adjourned at 5:06 pm

Respectfully submitted

Barbara Storms, trustee